

**Chippewa Valley Correctional Treatment Facility
Community Relations Board Meeting
November 17, 2016 AT 6:00 P.M.**

Minutes

Attendees: Tom Thornton, Greg Hoffman, Claire Nelson, Patty DeRouin, Jamie Tester, Wade Newell, Deb Husby, Jeff Pugh, Julie Campbell

1. Meeting called to order - 6:00 p.m.

2. Employee Positions

Vacant/anticipated vacancies

- Social Worker Vacancy, went to private sector
- Social Worker Vacancy, went to Limited Term Employment position in Central Office
- Social Worker Vacancy, transferred into General Population /Alcohol Other Drug Abuse (AODA) position
- Social Worker Vacancy, left state service to finish school
- Treatment Specialist 1 Vacancy, left state service
- Financial Specialist Vacancy, promoted to Financial Specialist-Senior
- Corrections Food Service Leader 2 Vacancy, went to private sector
- Facilities Maintenance Specialist-Advanced, promoted to Electronics Technician, SCI
- Nursing Supervisor Vacancy, promoted to Health Services Nursing Coordinator in Central Office
- Supervising Officer 1 (Lieutenant) Vacancy, promoted to Supervising Officer 2 (Captain)
- Nurse Clinician 2 (RN) Vacancy, retiring January 2017
- Correctional Officer Vacancy, retiring January 2017

One of the Social Worker vacancies is in the process of being filled. Ms. Tester asked some questions about credentials required for the AODA Social Workers. AODA social workers have to be able to obtain the Substance Abuse Counselor-In-Training (SAC-IT) credential upon hire. Ms. DeRouin made copies of some of the relevant information from the Department of Safety and Professional Services so that Ms. Tester could share it with the social work students at UW-Eau Claire.

Various Updates

- 1 Correctional Officer out on Military Leave for 3 years.
- Hired Nurse Clinician 2 (RN – 70%), new to state service
- Hired Corrections Food Service Leader 2 (50%), new to state service
- Hired Financial Specialist-Senior, promoted from Financial Specialist
- Hired Social Worker (AODA), new to state service
- Hired Supervising Officer 2 (Captain), promoted from Lieutenant

3. Building & Grounds Information

- Elevator project - A pre-construction meeting was held on 6/20/16. R.J. Jurowski Construction from Whitehall is the general contractor for the project. The elevator

project is now in week 7. The cylinder from elevator 3 has been pulled. Work has now begun on the removal of existing elevator 5. The contractor has stopped work for the time being. A well driller will likely have to be brought in to drill a new hole for the cylinder shaft for elevator 3. There will be a delay until a solution can be found and the costs associated can be approved.

- A Food Service storage room is being remodeled by CVCTF maintenance to become the Food Service Administrator's office.
- A new project was approved by Department of Administration for a chiller overhaul with a budget of \$50,000. Overhaul was based on the number of hours on the chiller which is approximately 27,000.
- One Facilities Maintenance Specialist-Advanced position is currently vacant. The Electronics Technician Senior is out on medical leave which has held up some of our projects.

▪ Garden Yield, 2016 Final 10/24/16

	2015	2016
Radishes	104	63
Carrots	35	
Green Peppers	219	728
Zucchini	1640	1094
Tomatoes	389	1189
Cucumbers	376	675
Cabbage	396	855
Broccoli	27	138
Cauliflower	160	242
Herbs	20	29
Onion	147	56
Squash	835	2960
Brussel Sprouts	38	
Total Pounds	4386	8029

Approximate food cost savings \$ 5198.57

Cost of plants, seeds, fertilizer, and starter soil \$342.14

Approximate net savings \$4756.43

4. **Health Services Unit**

- To date, CVCTF Health Service nurses have given approximately 176 influenza vaccinations and continue to offer the vaccine to inmates that transfer to CVCTF.
- The licensed practical nurse that was employed through an agency left to take a full time position at Stanley Correctional Institution.

- The CVCTF Physician position remains vacant. The position has been vacant since May 2015. The previous physician has returned in a limited term employment position, and the nurse practitioner from Stanley Correctional Institution continues to assist at CVCTF to manage the patient caseload.
- CVCTF is also expanding dental coverage by increasing a position to provide more coverage for the correctional centers in northern Wisconsin.

5. **Records Department**

- AODA ERP releases – Statutes use “Wisconsin Substance Abuse Program” terminology instead of “Earned Release Program” (ERP)
 - July 2016 ~ 26 released (average bed days saved 9 months 17 days)
 - August 2016 ~ 52 released (average bed days saved 11 months 15 days)
 - September 2016 ~ 82 released (average bed days saved 10 months 5 days)
 - October 2016 ~ 34 released (average bed days saved 9 months 24 days)
- From July 1 to October 31, 2016, CVCTF released 194 inmates. The total ERP bed days saved was 60,358 days. The average bed days saved for this time period was 10 months 11 days. The highest amount an inmate saved was 903 days (2 years 5 months 23 days) and the lowest was 82 days (2 months 22 days).

6. **Treatment Program**

- In September, we observed Recovery Month with a Silent Walk and Recovery Olympics. During the Silent Walk, they walk 3 laps in silence to remember those that have lost their battles with addiction, those that are still struggling, and those that are on the right path.
- We currently have 485 inmates.
- We currently have 25 ERP groups serving 244 inmates.
- Between the months of July-September, we had 176 inmates complete program.
- CVCTF is using the Cognitive Behavioral Interventions for Substance Abuse (CBISA) and Thinking for a Change (T4C) curricula for the Earned Release Program.
- We continue to implement Evidence Based Practices.
- We currently have 10 inmates attending Pre-treatment Group, which helps inmates get used to the format used in CBISA and T4C.
- We currently have 19 ancillary groups in progress, serving 101 inmates. Inmates are assigned to ancillary groups based on individual assessments. Some of the programs that CVCTF offers are: Domestic Violence, Anger Management, Employment and Social Skills.

7. **Community Projects**

- Carson Park Railroad Association – The men assisted the Carson Park Railroad Association doing raking and track work.
- Irvine Park – The men assisted with the putting up the Holiday light displays.
- Lake Hallie Ball Fields – A group assisted Lake Hallie Ball fields with painting the dug outs 2 days.
- Chippewa Valley Youth Hockey – Groups assisted with general cleaning of the bathrooms, locker rooms, observation areas and bleachers.

- Sturgeon Fest in Jim Falls – Two groups assisted 3 days with the setup and another group assisted 1 day to take down bleachers.
- Bloomer Chamber of Commerce – A group of men assisted with putting up the Holiday light display.
- Eau Claire Rod and Gun - A group of 10 men went to the Eau Claire Rod and Gun Club to clean the area around the Memorial.
- McDonnell - A group of 9 inmates assisted McDonnell High School with painting and general cleaning for 3 days.
- Building Hope - A group of 9 inmates went to Building Hope one day to assist with general cleaning and sorting donations.
- Inmates participated in a 5k/10k Walk/Run to raise funds for Special Olympics. Inmates donated a dollar to participate and could donate additional funds, if they chose. A total of \$159.70 was raised from inmate donations.
- Several staff participated in the Run with the Cops in Eau Claire on October 13th to benefit Special Olympics. A team is also being organized to participate and raise funds for the Polar Plunge.
- Helping Hands/ Employee services will be having a silent auction to raise funds for Feed My People Food Bank. They will also have a Giving Tree with names provided by the Family Support Center. Gifts will be purchased by staff, wrapped and given to Family Support for distribution to families in need for the holidays.

8. Community Input/Concerns

- Mayor Hoffman asked about the inmates doing community service at Irvine Park. There had been an article in the newspaper and a story on television looking for volunteers to help get Christmas Village ready due to reduced support from CVCTF. We did send groups out to help, similar in number to last year. Perhaps because of the weather, there were many volunteers from the community. They actually cancelled the last day we had a group scheduled to go there because there was not enough work for them.
- Ms. Tester asked if we had considered making contact with the nursing department at UW-Eau Claire for nursing student placements. She has found that many of the social work students do not consider corrections as a career until they are looking for an internship placement. A lot of them find that they like it and consider it for a career. CVCTF went without nurse vacancies for many years, but they tend to be cyclical. It would probably be a good idea to follow up on.
- Mr. Thornton asked about work crews at Stanley Correctional Institution. Mediums typically do not have work crews or community service crews, but that may be something that they are looking at for minimum custody inmates waiting to transfer. CVCTF inmates currently do the grounds keeping outside the fence and work in their warehouse. CVCTF has also sent groups out to work on community service projects in Stanley. They worked on the Stanley-Boyd football field in July.
- Mr. Newell noted that it is business as usual in the District Attorney's Office. Judge Cameron will be done in a few weeks, and there will be a new judge after the first of the year.

9. Next Meeting – March 23, 2017 @ 6 p.m.

10. Adjourn – 6:40 p.m.